

# **Controller**

## **Bison Fire Protection Inc. Winnipeg, MB**

### ***The Opportunity***

Bison Fire Protection is a leader in fire safety and fire prevention in Manitoba and is dedicated to providing complete fire protection systems to our customers.

We are a rapidly expanding service provider in search of an experienced Controller reporting to the General Manager.

The Controller will be responsible for the financial and accounting management of a multi-branch, multi-division company.

### ***Responsibilities***

- Oversight and supervision of routine accounting, reporting and compliance functions to ensure accuracy and integrity
- Oversight and preparation of monthly/quarterly/annual financial information covering the company's branches and divisions
- Oversight and preparation of internal operational budgets, reports and analysis
- Participation in monthly/quarterly operational reviews
- Participation in senior management meetings and planning sessions
- Contribute to continuous improvement activities related to the accounting function, including inventory accuracy and control, ERP system procedures and integrity, and operational support
- Participate in special projects
- Participation in audit preparedness and audit relations
- Hiring, training and retaining competent accounting staff

### ***Skills and Knowledge***

- Ability to thrive and adapt well to change
- Ability to multi-task and enjoy working on several projects at once
- Well organized with a strong attention to detail
- Proven self-starter
- Excellent communication skills – both written and verbal
- Strong accounting, finance, and analytical skills
- Strong financial planning, budgeting, reporting, and technical skills and a strong working knowledge of Financial Accounting Systems as well as fully integrated ERP systems
- Excellent working knowledge of Microsoft Excel as well as good working knowledge of other Microsoft Office Suite applications

- Strong analytical skills for problem solving, leadership and organizational skills
- Present a professional image, attitude and behaviour

### **Education and Experience**

- Bachelor's degree in Finance or Accounting
- Professional Accounting designation (CPA, CA, CMA, CGA)
- 3-5+ years of related experience preferably in the service sector

If you believe this is the right opportunity for you, please submit your resume in confidence to **Rob Read**, President, [rread@bisonfire.com](mailto:rread@bisonfire.com).